



***Utah Commission on Volunteers – Utah Citizen Corps Council***

**REQUEST FOR CHARTER**

**The Citizen Corps Mission: “To have every American participate in homeland security through public education, training and volunteer service opportunities.”**

***Community Preparedness through Personal Responsibility and Organizational Collaboration***

**1. Name of the Citizen Corps Council applying for Charter status:**

**2. Type of Citizen Corps Council:**

\_\_\_\_\_ New Associate Council (registered online within the last six months)

\_\_\_\_\_ Continuing Associate Council (registered online prior to the last six months)

**3. Geographic area being served by this Citizen Corps Council:**

\_\_\_\_\_ Regional \_\_\_\_\_ County \_\_\_\_\_ Area \_\_\_\_\_ Municipal \_\_\_\_\_ Other

List areas served:

**4. Lead Organization applying for a local Citizen Corps Council Charter:**

- Name of Organization:
- Organization Address:
- Type of Organization: (Please indicate if regional, county, city, multi-jurisdictional or multi-agency coalition, etc.)
- What is the purpose of your Organization?:
- Why does this Organization wish to establish a Citizen Corps Council (brief overview)?:

**5. Point-of-Contact for all matters regarding this Citizen Corps Request for Charter:**

- Name, Title (if any) and principle function within the Organization
- Postal Address, Email Address, Telephone Numbers, Fax number



**6. Other Organizational Partners in establishing and maintaining your Citizen Corps Council:**

- List the name, point-of-contact and contact information for each of the other organizations (jurisdictions, agencies, etc.) which are joining with the above Lead Organization in establishing the proposed Charter Citizen Corps Council.
- Attach a Statement of Support from each of these organizations, jurisdictions, agencies, etc.

**7. Describe how your Charter program will embrace the Citizen Corps Mission:**

- Identify the “Pillar Programs” of Citizen Corps your Council will pursue.
- Identify the elements of the community you will be serving and how you will serve them.
- Describe the activities your Citizen Corps program will undertake during your first twelve months.
- Describe how your Council has worked with other local, area and/or regional Councils and with the Utah Citizen Corps Council to ensure the statewide success of the Citizen Corp mission.
- Include any other information that will be helpful to the State Citizen Corps Council in determining the granting of the Citizen Corps Charter you are requesting.

**8. Describe how funds will be managed and identify your proposed Fiscal Agent with his/her contact information.**

**9. Attach a copy of the draft/interim Bylaws for your proposed Citizen Corps Council.**  
(Utah Citizen Corps Council will provide a template upon request.)

**10. Attach Resolution of Support by local political and/or community organization.**

**Send the above materials to:**

**Utah Commission on Volunteers  
Lani Nisbet, Program Manager  
Utah Citizen Corps Council  
324 South State Street, Suite #500  
Salt Lake City, Utah 84111**